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Mr Richard Parry Jones, BA, MA.
Prif Weithredwr – Chief Executive
CYNGOR SIR YNYS MÔN
ISLE OF ANGLESEY COUNTY COUNCIL
Swyddfeydd y Cyngor - Council Offices
LLANGEFNI
Ynys Môn - Anglesey
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RHYBUDD O GYFARFOD	NOTICE OF MEETING
PWYLLGOR GWASANAETHAU DEMOCRATAIDD	DEMOCRATIC SERVICES COMMITTEE
DYDD MERCHER 23 MAWRTH 2016 Am 2.00 o'r gloch	WEDNESDAY 23 MARCH 2016 at 2.00 pm
YSTAFELL BWYLLGOR 1 SWYDDFEYDD Y CYNGOR LLANGEFNI	COMMITTEE ROOM 1 COUNCIL OFFICES LANGEFNI
	Cooke Committee Officer

AELODAU / MEMBERS

Cynghorwyr / Councillors:-

Annibynnol / Independent

D R Hughes, Victor Hughes, Richard Owain Jones and Dafydd Rhys Thomas

Plaid Cymru / The Party of Wales

Vaughan Hughes (Cadeirydd/Chair), R.Meirion Jones, R G Parry OBE and Dylan Rees

Llafur / Labour

J A Roberts

Grwp Chwyldroad / Revolutionist Group

Sedd Wag / Vacant Seat

AGENDA

1 <u>DECLARATION OF INTEREST</u>

To receive any declaration of interest from any Member or Officer in respect of any item of business.

MINUTES (Pages 1 - 4)

To submit for confirmation, the minutes of the meeting held on 30th September, 2015.

3 INDEPENDENT REMUNERATION REPORT 2016/17 (Pages 5 - 8)

To submit the report of the Head of Democratic Services.

4 <u>INDUCTION OF NEW MEMBERS - 2017 COUNCIL ELECTION</u> (Pages 9 - 14)

To submit the report of the Head of Democratic Services.

DIARY OF MEETINGS 2016/17 (Pages 15 - 28)

To submit the report of the Head of Democratic Services.

COMMUNITY COUNCIL WEBSITES (Pages 29 - 30)

To submit the report of the Head of Democratic Services.

DEMOCRATIC SERVICES COMMITTEE

Minutes of the meeting held on 30 September 2015

PRESENT: Councillor Vaughan Hughes (Chair)

Councillors D R Hughes, Victor Hughes, R Meirion Jones, R G Parry OBE, Dylan Rees, J A Roberts, P S Rogers and

Dafydd Rhys Thomas

IN ATTENDANCE: Head of Democratic Services

Committee Officer (SC)

APOLOGIES: Councillor Richard Owain Jones

1 DECLARATION OF INTEREST

No declaration of interest was received.

2 ELECTION OF VICE-CHAIR

Councillor Richard Owen Jones was re-elected Vice-Chair of this Committee in his absence.

3 MINUTES

The minutes of the meeting held on 25th March, 2015 were confirmed as correct.

4 WEBCASTING OF MEETINGS

Submitted - a progress report by the Head of Democratic Services summarising information regarding webcasting of meetings as part of the 2 year pilot.

It was noted that Group Leaders and the SLT support the continuation of webcasting and the likelihood that future legislation will require Local Authorities in Wales to broadcast meetings of the full Council and the Executive. Grant provision would likely cover costs during 2016/17 and this would need to be reported to the Executive for a decision.

RESOLVED that the Committee support the continuation of webcasting meetings of the Executive, County Council and Planning and Orders Committee.

5 MEMBERS' ANNUAL REPORTS

Submitted - a report by the Head of Democratic Services in relation to Members' Annual Reports, highlighting that all Members have prepared an Annual Report for 2014/15, and information published online.

The Head of Democratic Services referred to the proposed timescale for completing and publishing Members' Annual Reports for 2015/16, with 30th June, 2016 being the deadline.

RESOLVED to accept the report.

6 DIVERSITY IN DEMOCRACY

Submitted - a report by the Head of Democratic Services in relation to the Welsh Government Expert Group on Diversity in Local Government.

The Head of Democratic Services also referred to the Mentoring Programme, and information published on the Welsh Governments website including information for individuals interested in standing as a Councillor in the 2017 elections.

RESOLVED to accept the report.

7 COMMITTEE WORK PROGRAMME 2015/16

Submitted - the report of the Head of Democratic Service on the Committee Work Programme for 2015/16.

The Head of Democratic Services reported that the Committee has identified the following as part of its work programme for the 2015/16:-

- Member Development and Training Plan (including Personal Development Reviews):
- Webcasting of meetings;
- Members' Annual Reports;
- Independent Remuneration Panel Annual Report:
- Adequacy of arrangements to support the roles of Members;
- Budget for 2015/16 and impact on Democratic Services.

RESOLVED to accept the report.

The meeting concluded at 2.50 pm

COUNCILLOR VAUGHAN HUGHES
CHAIR

ISLE OF ANGLESEY COUNTY COUNCIL		
Meeting:	Democratic Services Committee	
Date:	23 March 2016	
Title of report:	Independent Remuneration Panel for Wales – Annual Report for 2016/17	
Report by:	Head of Democratic Services	
Purpose of Report:	To inform the Committee of determinations made by the Independent Remuneration Panel for Wales with regard to senior and civic salaries.	

1.0 Background

- 1.1 The Independent Remuneration Panel for Wales (IRP) is independent of central and local government and was initially established to determine the range and levels of allowances payable by county and county borough councils to their elected members and co-opted members with voting rights. Each year the Panel must produce an Annual Report which sets out the type and levels of payments that authorities may or must make available to their members and co-opted members.
- 1.2 The payments to members and co-opted members for 2016/17 as prescribed by the IRP in its annual report (February 2016) will need to be reported to the full Council on 10 May 2016.

2.0 Payments to elected members of principal councils

Basic salary

2.1 The Panel has determined there shall be no increase in the level of basic salary for members of principal councils. Basic salary for elected members shall therefore remain at £13,300 for 2016/17.

Senior salaries

2.2 The Council has discretion on the number of senior salaries it pays, up to the maximum set by the Panel. The maximum number of senior salaries for the Isle of Anglesey remains at 15 for 2016/17 and this figure still includes civic salaries. For 2015/16, the Council decided to allocate senior salaries to 14 office-holders to reduce democratic costs.

2.3 The Panel has determined that senior salary levels for 2016/17 for the Isle of Anglesey County Council shall be payable as follows:

Senior Salaries (inclusive of Basic Salary):		
Band 1	Leader Deputy Leader	£43,000 £30,000
Band 2	Executive members – Level 1 Executive members – Level 2	£26,000 £23,400
Band 3	Committee Chairs (if remunerated) Level 1 Level 2	£22,000 £20,000
Band 4	Leader of largest opposition group*	£22,000
Band 5	Leader of other political group*	£17,000

^{*} A council must make a senior salary available to the leader of the largest opposition group. The stipulation that an opposition group leader or any other group leader must represent at least 10% of the council membership before qualifying for a senior salary remains unchanged.

Band 2 - Executive Members

2.4 The IRP has introduced two levels of payment for Executive members. In Anglesey, Level 1 amounts to £26,000 and Level 2 amounts to £23,400. Currently, Executive members in Anglesey are paid £26,000. The IRP Annual Report states:

"Although many councils operate with a cabinet of 10, the statutory maximum, others choose to have smaller cabinets and therefore the range of individual portfolios is much greater. We have concluded that this should be reflected in the remuneration framework. It is not the role of the Panel to determine the structure of cabinets of local authorities so the new determinations provide flexibility for each council to decide the appropriate range of portfolios to meet local needs, recognising that there is an inevitable variation on the level of responsibility and workload"............. "it will be a matter for individual authorities to decide the implementation of the determinations within their specific structures".

Band 3 - Committee Chairs

2.5 In addition, the IRP has introduced two levels of payment for Committee Chairs. The two levels of remuneration for Chairs of Committees (if paid) are £22,000 at Level 1 and £20,000 at Level 2. Currently, Committee Chairs in Anglesey in receipt of a senior salary are paid £22,000. The IRP Annual Report states:

- "The Panel continues to take the view that the responsibility and function of chairing a committee is not generally influenced by population of the authority. However, there is recognition that the specific responsibility and workload of some chairs is greater than others, and this has been a topic of ongoing dialogue and debate. We consider that this should be reflected in the remuneration framework"...... "It is a matter for individual authorities to determine at which level a chair is paid to reflect the appropriate responsibility attached to the specific post."
- 2.6 The WLGA does not support the differentiation of salaries for Cabinet Members or Committee Chairs and support the payment of salaries at Level 1 to reflect responsibilities. The Council has also made representations to the IRP on this basis during consultation on the draft IRP report.
- 2.7 Group leaders have been consulted on the issue of payment levels and the majority view was that Level 1 payments should continue. One of the reasons for this view is that the total cost in Anglesey is lower than the basic recommendation as the number of portfolio holders is lower than the maximum involved.

Civic heads and deputy civic heads

- 2.8 The Panel remains of the view that it is appropriate for authorities to set remuneration levels which reflect activity and responsibility rather than population. A council may decide not to apply any civic salary to the posts of civic head and deputy civic head.
- 2.9 The Council therefore has discretion to pay a civic salary (inclusive of basic salary) in accordance with the following payment levels prescribed by the IRP:

Civic Salaries (inclusive of Basic Salary):	
Civic Head (Chair of Council)	A - £24,000 B - £21,500 C - £19,000
Deputy Civic Head (Deputy Chair of Council)	A - £18,000 B - £16,000 C - £14,000

2.10 In 2015/16 the Chair and Vice Chair of the Council received a salary of £19,000 and £14,000 respectively, inclusive of basic salary, in line with payments agreed for 2014/15.

3.0 Recommendation

- 3.1 The Democratic Services Committee is requested to consider the determinations within the report of the Independent Remuneration Panel for Wales for 2016/17 and make recommendations to the full Council, with specific reference to:
 - 3.1.1 The payment of Level 1 and Level 2 salaries for Executive Members
 - 3.1.2 The payment of Level 1 and Level 2 salaries for Committee Chairs
 - 3.1.3 The payment of either Levels 1, 2 or 3 for Civic Leaders and Deputy Civic Leaders

Huw Jones Head of Democratic Services 14/03/16

Background paper:- The Independent Remuneration Panel for Wales Annual Report (February 2015) page 14 - http://gov.wales/irpwsub/home/publication/2016-17/irp-annual-report-2016-17/?lang=en

ISLE OF ANGLESEY COUNTY COUNCIL		
NAME OF COMMITTEE:	DEMOCRATIC SERVICES COMMITTEE	
DATE OF MEETING:	23 MARCH 2016	
TITLE:	INDUCTION FOR NEW MEMBERS 2017	
AUTHOR:	HEAD OF SERVICE - DEMOCRATIC SERVICES	
PURPOSE OF REPORT:	TO CONSIDER THE DRAFT FRAMEWORK PREPARED BY THE WLGA	

1.0 Background

The WLGA has prepared an initial framework for consultation to support induction activities for new Members following local elections in 2017. Copy of the framework attached.

This will be developed further during the next few months, including activities to secure materials and providers where these do not already exist. This work will also be discussed between WLGA and Welsh Government.

Elections in 2017 will bring fresh challenges for Members and Local Authorities. Local Authorities and the WLGA have traditionally worked together to plan and support induction activities for new Members but a different approach to that taken previously may be required for the reasons outlined in the attached document,

2.0 Recommendation

The Committee is requested to consider and comment on the WLGA consultation document.

Huw Jones Head of Democratic Services 14/03/16

Induction for New Members in 2017

Local Authorities and the Welsh Local Government Association have traditionally worked together to plan and support induction activities for new members in Wales following local elections. The 2017 elections will bring fresh challenges for members and authorities and a new approach may be required. Following discussions with Heads and Chairs of Democratic Services at recent network meetings, this discussion document is offered for wider consideration, to inform joint working and the sharing of resources. It will also inform discussions with the Welsh Government.

Induction in 2017 will require a different approach to that taken previously because:

- 1. The changing face of local government is likely to mean that the expectations placed on members has grown and will continue to increase. New and returning members will require information on changes in legislation such as the Well-Being of Future Generations Act, the Planning Act and the Social Services and Well-Being Act. The Draft Local Government (Wales) Bill (if it becomes law) will require fundamental changes to the role of members and committee structures over and above the reorganisation of local government. The nature of council service delivery and councillor casework is also changing rapidly to meet the needs of communities as a result of welfare reform, immigration, population growth and an aging population.
- Reduced staff and budgets mean that there are fewer resources both locally and nationally to support the induction of new and returning members. There will also inevitably be fewer opportunities for authorities to use outside providers for councillor development and authority officers may have less time to provide sessions themselves.
- 3. There is greater potential to deliver learning to members digitally. Members are more IT literate and digitally engaged than previously and the new intake are likely to be used to learning and communicating online. There is now free access to the Local Government All Wales Academy for e-learning for members.
- 4. The Draft Local Government (Wales) Bill may require that each authority should decide which aspects of councillor development is mandatory. Some authorities already make provision for this in their constitutions. A general agreement on what should be considered mandatory development would help councils work together to provide it.
- Other partners may be available to help in councillor development for example, Academi Wales (WG) who sponsor the Leadership Academy and the Fairer Futures division in the WG (who have delivered the recent regional equalities training).

The Network believes that the induction process can be streamlined, shared and supported by the WLGA and other partners.

Members have told us the following about induction in previous years:

- Delivering too much information too soon (or even over the first 6 months) is not always helpful for members.
- Members appreciate receiving some learning activities face to face. This usually includes committee briefings, scrutiny questioning, chairing, media skills.
- Members appreciate opportunities to see council and community offices, venues, locations and meet both senior and frontline officers.
- Members sometimes find general presentations from service directors too detailed and not delivered at the right time.
- Members value information on how to contact relevant officers and what they do.
- Induction works best when it is coordinated and the content decided by one team in discussion with all service areas, rather than different services being given space in a programme which leads to an imbalance in information.
- Members enjoy regional induction activities as opportunities to hear about approaches in different authorities.
- Induction workshop materials developed by the WLGA and authorities in previous years were used in some cases by some authorities but not universally.
- New Cabinets may also need support in understanding their roles.
- Buddying of new councillors with officers/ members can be helpful for the first few days.
- Mentoring of new members is useful but often takes place informally. Mentors require training in mentoring skills.
- Dates for induction need to be provided to candidates as soon as notice of their candidature is received.

Some possible ways forward:

- A 'curriculum' for induction might be useful to share and agree among authorities as a first stage. This should dovetail with role descriptions and the *Wales Councillor Development Framework* and most importantly be agreed by current members as useful. Some initial ideas are contained in the example induction programme below.
- An agreement on which aspects of councillor development should be mandatory.
 Although the Local Government Wales Bill suggests that each local authority would decide which training for councillors should be mandatory, a shared agreement across Wales would strengthen arrangements and facilitate resource sharing. The Welsh Government have agreed that they would welcome suggestions from the Network about what training should be recommended as mandatory if this becomes law. Initial suggestions are:

For all councillors

- Code of Conduct and Ethics
- Constitutional matters including meeting participation Standing Orders etc.
- Introduction to Equalities

- Safeguarding
- Data Management and Freedom of Information
- Corporate Parenting
- o Finance including budgeting and treasury management

For specific committee members

- Planning for Planning Committee members
- Standards for Standards Committee members
- o Licencing for Licencing committee members
- Audit for Audit committee members
- Appointments for appointment committees
- Scrutiny for Scrutiny Members

For Chairs

- Meeting management skills for all chairs and vice chairs
- Effective scrutiny chairing for scrutiny chairs and vice chairs
- Market place style induction days as used in some authorities in 2012 might be a good alternative to the traditional programmed first induction day.
- Efforts should be put into making members more able to learn independently,
 having access to information and skills as and when needed rather than as part of a
 formal suite of induction workshops. Mandatory sessions and those best delivered
 face to face would be programmed but everything else could be available as e
 learning (with monitoring of courses undertaken). Induction to ICT, access to
 member's portals, and help with accessing e learning therefore becomes more of a
 priority in the programme.
- Regional shared sessions. Working with partners such as WLGA and Welsh Government.
- Scheduling of personal development reviews for new councillors following induction so that ongoing training can be decided and prioritised.

An example local authority induction programme

Day One (Compulsory)

- Signing the Declaration of Office and Code of conduct
- Tour of council offices/ facilities
- Given new councillor pack which includes all contacts, councillor's guide (either in print or via link to the members portal)
- Welcome from the Chief Executive
- Presentation. How the council works just an overview of corporate governance not each service.
- Explanation of the induction process

Week One

Market place and induction essentials 10.00 - 8.00. Open all day but councillors can 'dip in and out' within the expectation that they will attend a mandatory ethics and standards session. Food provided 12.30 - 13.30 for everyone to encourage more discussions.

Room 1	Room 2	Room 3
Market Place	Mandatory Ethics and	ICT equipment and
Each of the major service	Standards/Code of	induction.
areas/initiatives has a	Conduct training by	By officers from the ICT
stand with senior and	Monitoring Officer.	team.
operational staff ready to	Members attend one	Members are booked onto
explain what they do and	session.	one to one sessions 40
issues of the day. Members	10.00 - 12.00	mins each. Given
circulate throughout the	2.00 4.00	equipment, access to
day and evening.	6.00 - 8.00	networks and member
		portal, and e learning
		packages. Instructions
		given as required.

Mandatory Committee training (see list above) will take place prior to first meeting of relevant Committee.

E-Learning will be available from Day One accessed when required. (See modules for members and other on All Wales Academy previously distributed)

First 6 months - remaining mandatory training in face to face workshops (see above)

Second 6 months - Remaining induction requirements (not mandatory) such as:

- Community Leadership and Casework
- New Cabinet development if required
- Further policy, service and legislative requirements for each committee

April 2018 Personal Development Review to identify further development needs.

Additional materials provided by the WLGA include a Candidates guide which will be ready April 2016 on the WLGA Website. Candidates can be referred to this stand alone resource and authorities can also customise for their own websites and for hard copy distribution.

A New Councillors Guide, produced in the same way will be available in December 2016.

Views from each authority on the possible ways forward are invited from Democratic Services Committees and other officers and members responsible for councillor support and development.

When all authorities have had an opportunity to consider the suitability of the approach, the Network and the WLGA will ensure that priority resources are made available where they do not already exist.

ISLE OF ANGLESEY COUNTY COUNCIL		
NAME OF COMMITTEE:	DEMOCRATIC SERVICES COMMITTEE	
DATE OF MEETING:	23 MARCH 2016	
TITLE:	CALENDAR OF COUNCIL MEETINGS 2016/17	
AUTHOR:	HEAD OF SERVICE - DEMOCRATIC SERVICES	
PURPOSE OF	TO AGREE ARRANGEMENTS FOR 2016/17 AND	
REPORT:	RECOMMEND APPROVAL BY COUNCIL	

1.0 Background

The annual calendar of Council meetings for 2016/17 is attached which has been prepared in consultation with Officers. Group Leaders have also been consulted.

The diary of meetings is based on scheduling most committee meetings between Mondays and Wednesdays and holding monthly briefing sessions for Members on the 1st Thursday of each month.

The schedule of Council meetings approved for 2015/16 was based on alternating the start time of Scrutiny Committees – meetings due to commence at either 2pm or 3pm (this was done on the basis of feedback from Members regarding work-life balance issues). However, the majority of meetings commenced at 2pm.

Following consultation with the Chairs of Scrutiny Committees and Group Leaders it is recommended that meetings of Scrutiny Committees commence at 2pm in future.

2.0 Recommendation

The Committee is requested to confirm the schedule of meetings and recommend to Council that details be approved.

Huw Jones Head of Democratic Services 14/03/16

CALENDR CYFARFODYDD MAI 2016 - EBRILL 2017

CALENDAR OF MEETINGS MAY 2016 - APRIL 2017

Nodyn: Er ein bod yn gwneud pob ymdrech i sicrhau bod y calendr uchod yn gywir, mae'n bosib yr ychwanegir dyddiadau eraill, neu y bydd cyfarfodydd yn cael eu gohirio neu eu canslo yn unol ag anghenion yr Awdurdod. Am y wybodaeth ddiweddaraf cysylltwch â'r Adran Bwyllgorau os gwelwch yn dda.

Note: That whilst every effort is made to ensure the accuracy of the above calendar, it is possible that meetings may be added, postponed or cancelled according to the needs of the Authority. For up to date information, please contact the Committee Services Section.

DYDDIADAU CYFARFODYDD AM FIS MAI 2016 DATES OF MEETINGS FOR MAY 2016

DYDDIAD)	
DATE		
SUL/SUN	1	
LLUN/MON	2	GŴYL Y BANC/BANK HOLIDAY
MAW/TUES	3	
MER/WED	4	
IAU/THURS	5	Etholiad Cynulliad Cenedlaethol Cymru/National Assembly for Wales Election 1.00-3.00pm Cyfarfod briffio Aelodau/Members' briefing meeting
GWE/FRI	6	
SAD/SAT	7	
SUL/SUN	8	
LLUN/MON	9	
MAW/TUES	10	2.00pm Pwyllgor Sgriwtini Partneriaeth ac Adfywio/Partnership and Regeneration Scrutiny Committee
MER/WED	11	1.00pm Pwyllgor Cynllunio a Gorchmynion/Planning and Orders Committee
IAU/THUR	12	10.30am Cyngor Sir/County Council
		2.00pm Cyngor Sir/County Council (AGM)
		3.30pm (tua/approx.) Ethol Cadeiryddion/Is-Gldeiryddion – Election of Chairs/Vice- Chairs
GWE/FRI	13	
SAD/SAT	14	
SUL/SUN	15	
LLUN/MON	16	
MAW/TUES	17	
MER/WED	18	9:30am Ymweliadau Safle/Site Visits
IAU/THUR	19	2.00pm LJCC
GWE/FRI	20	10.00am Cynnal (C'fon)
SAD/SAT	21	Totoballi Cymrai (C 1611)
SUL/SUN	22	
LLUN/MON	23	2.00pm Pwyllgor Sgriwtini Corfforaethol/Corporate Scrutiny Committee
MAW/TUE	24	10.30am Fforwm Mynediad Lleol/Local Access Forum
MER/WED	25	
IAU/THUR	26	2.00pm Pwyllgor Archwilio a Llywodraethu/Audit and Governance Committee
GWE/FRI	27	
SAD/SAT	28	
SUL/SUN	29	
LLUN/MON	30	GŴYL Y BANC/BANK HOLIDAY
MAW/TUES	31	10.00am Pwyllgor Gwaith/Executive

DYDDIADAU CYFARFODYDD AM FIS MEHEFIN 2016 DATES OF MEETINGS FOR JUNE 2016

DYDDIAD DATE		
MER/WED	1	1.00pm Pwyllgor Cynllunio a Gorchmynion/Planning and Orders Committee
IAU/THUR	2	1.00-3.00pm Cyfarfod briffio Aelodau/Members' briefing meeting
GWE/FRI	3	
SAD/SAT	4	
SUL/SUN	5	
LLUN/MON	6	2.00pm Panel Rhiant Corfforaethol/Corporate Parenting Panel
MAW/TUE	7	
MER/WED	8	2.00pm Pwyllgor Safonau/Standards Committee
IAU/THUR	9	
GWE/FRI	10	
SAD/SAT	11	
SUL/SUN	12	
LLUN/MON	13	
MAW/TUE	14	2.00pm CYSAG/SACRE
MER/WED IAU/THUR	15 16	9.30am Ymweliadau Safle/Site Visits
GWE/FRI	17	
SAD/SAT	18	
SUL/SUN	19	
LLUN/MON	20	10.00am Pwyllgor Gwaith/Executive
MAW/TUE	21	, 5
MER/WED	22	
IAU/THUR	23	
GWE/FRI	24	10.30am Cyd-Bwyllgor AAA/SEN Joint Committee (C'fon)
SAD/SAT	25	
SUL/SUN	26	
LLUN/MON	27	2.00pm Pwyllgor Archwilio/Audit Committee
MAW/TUES	28	
MER/WED	29	
IAU/THURS	30	1.30pm Ymddiriedolaeth Elusennol/Charitable Trust

DYDDIADAU CYFARFODYDD AM FIS GORFFENNAF 2016 DATES OF MEETINGS FOR JULY 2016

DYDDIAD		
DATE		
GWE/FRI SAD/SAT	1	
	2	
SUL/SUN	3	
LLUN/MON	4	
MAW/TUE	5	
MER/WED	6	1.00pm Pwyllgor Cynllunio a Gorchmynion/Planning and Orders Committee
IAU/THUR	7	1.00-3.00pm Cyfarfod briffio Aelodau/Members' briefing meeting
GWE/FRI	8	2.00pm Pwyllgor Cyswllt y Sector Gwirfoddol/Voluntary Sector Liaison Committee
SAD/SAT	9	
SUL/SUN	10	
LLUN/MON	11	2.00pm Pwyllgor Sgriwtini Corfforaethol/Corporate Scrutiny Committee
MAW/TUE	12	
MER/WED	13	10.00am Cynnal (Llangefni)
		10.30am Pwyllgor Grantiau Cyffredinol/General Grants Committee
IAU/THUR	14	2.00pm Pwyllgor Gwasanaethau Democrataidd/Democratic Services Committee
GWE/FRI	15	
SAD/SAT	16	
SUL/SUN	17	
LLUN/MON	18	10.00am Pwyllgor Gwaith/Executive
MAW/TUE	19	2.00pm Pwyllgor Sgriwtini Partneriaeth ac Adfywio/Partnership and Regeneration Scrutiny Committee
MER/WED	20	9.30am Ymweliadau Safle/Site Visits
IAU/THUR	21	
GWE/FRI	22	
SAD/SAT	23	
SUL/SUN	24	
LLUN/MON	25	2.00pm Pwyllgor Archwilio a Llywodraethu/Audit and Governance Committee
MAW/TUE	26	
MER/WED	27	1.00pm Pwyllgor Cynllunio a Gorchmynion/Planning and Orders Committee
IAU/THUR	28	
GWE/FRI	29	
SAD/SAT	30	
SUL/SUN	31	

DYDDIADAU CYFARFODYDD AM FIS AWST 2016 DATES OF MEETINGS FOR AUGUST 2016

DYDDIAD		
DATE		
LLUN/MON	1	
MAW/TUE	2	
MER/WED	3	
IAU/THUR	4	1.00-3.00pm Cyfarfod briffio Aelodau/Members' briefing meeting
GWE/FRI	5	
SAD/SAT	6	
SUL/SUN	7	
LLUN/MON	8	
MAW/TUE	9	
MER/WED	10	
IAU/THUR	11	
GWE/FRI	12	
SAD/SAT	13	
SUL/SUN	14	
LLUN/MON	15	
MAW/TUE	16	
MER/WED	17	9.30am Ymweliadau Safle/Site Visits
IAU/THUR	18	
GWE/FRI	19	
SAD/SAT	20	
SUL/SUN	21	
LLUN/MON	22	
MAW/TUE	23	
MER/WED	24	
IAU / THUR	25	
GWE / FRI	26	
SAD/SAT	27	
SUL/SUN	28	
LLUN/MON	29	GŴYL Y BANC/BANK HOLIDAY
MAW/TUES	30	
MER/WED	31	

DYDDIADAU CYFARFODYDD AM MEDI 2016 DATES OF MEETINGS FOR SEPTEMBER 2016

DYDDIAD DATE)	
IAU/THURS	1	1.00-3.00pm Cyfarfod briffio Aelodau/Members' briefing meeting
GWE/FRI	2	g man g
SAD/SAT	3	
SUL/SUN	4	
LLUN/MON	5	2.00pm Panel Rhiant Corfforaethol/Corporate Parenting Panel
MAW/TUES	6	
MER/WED	7	1.00pm Pwyllgor Cynllunio a Gorchmynion/Planning and Orders Committee
IAU/THUR	8	
GWE/FRI	9	10.00am Cynnal (C'fon)
SAD/SAT	10	
SUL/SUN	11	
LLUN/MON	12	2.00pm Pwyllgor Sgriwtini Corfforaethol (Ch1)/Corporate Scrutiny Committee (Q1)
MAW/TUE	13	
MER/WED	14	2.00pm Pwyllgor Safonau/Standards Committee
IAU/THUR	15	
GWE/FRI	16	
SAD/SAT	17	
SUL/SUN	18	
LLUN/MON	19	10.00am Pwyllgor Gwaith/Executive
MAW/TUES	20	2.00pm Pwyllgor Gwasanaethau Democrataidd/Democratic Services Committee
MER/WED	21	9.30am Ymweliadau Safle/Site Visits
1411/21110		2.00pm Pwyllgor Archwilio a Llywodraethu/Audit and Governance Committee
IAU/THUR	22	
GWE/FRI	23	2.00pm Cyd-Bwyllgor AAA/SEN Joint Committee (Llangefni)
SAD / SAT	24	
SUL / SUN	25	
LLUN/MON	26	2.00pm Pwyllgor Sgriwtini Partneriaeth ac Adfywio/Partnership and Regeneration Committee
MAW/TUE	27	10.30am Fforwm Mynediad Lleol/Local Access Forum
		2.00pm Cyngor Sir/County Council
MER/WED	28	
IAU/THUR	29	
GWE/FRI	30	

DYDDIADAU CYFARFODYDD AM HYDREF 2016 DATES OF MEETINGS FOR OCTOBER 2016

DYDDIAD DATE		
SAD/SAT	1	
SUL/SUN	2	
LLUN/MON	3	
MAW/TUES	4	
MER/WED	5	1.00pm Pwyllgor Cynllunio a Gorchmynion/Planning and Orders Committee
IAU/THURS	6	1.00-3.00pm Cyfarfod briffio Aelodau/Members' briefing meeting
GWE/FRI	7	
SAD/SAT	8	
SUL/SUN	9	
LLUN/MON	10	
MAW/TUES	11	2.00pm CYSAG/SACRE
MER/WED	12	
IAU/THUR	13	2.00pm Pwyllgor Cyswllt y Sector Gwirfoddol/Voluntary Sector Liaison Committee
GWE/FRI	14	
SAD/SAT	15	
SUL/SUN	16	
LLUN/MON	17	10.00am Pwyllgor Gwaith/Executive
MAW/TUE	18	2.00pm LJCC
MER/WED	19	9.30am Ymweliadau Safle/Site Visits
IAU/THUR	20	
GWE/FRI	21	
SAD/SAT	22	
SUL/SUN	23	
LLUN/MON	24	
MAW/TUE	25	
MER/WED	26	
IAU/THURS	27	
GWE/FRI	28	
SAD/SAT	29	
SUL/SUN	30	
LLUN/MON	31	

DYDDIADAU CYFARFODYDD AM FIS TACHWEDD 2016 DATES OF MEETINGS FOR NOVEMBER 2016

DYDDIAD DATE		
MAW/TUES	1	10.30am Pwyllgor Buddsoddi a Chontractau/Investments and Contracts Committee
MER/WED	2	1.00pm Pwyllgor Cynllunio a Gorchmynion/Planning and Orders Committee
IAU/THURS	3	10.30am Pwyllgor Adfywio/Regeneration Committee
		1.00-3.00pm Cyfarfod briffio Aelodau/Members' briefing meeting
GWE/FRI	4	
SAD/SAT	5	
SUL/SUN	6	
LLUN/MON	7	10.00am Pwyllgor Gwaith (Cyllideb)/Executive (Budget)
MAW/TUES	8	2.00pm Ymddiriedolaeth Elusennol/Charitable Trust
MER/WED	9	
IAU/THURS	10	
GWE/FRI	11	10.00am Cynnal (AGM) (Llangefni)
SAD/SAT	12	
SUL/SUN	13	
LLUN/MON	14	2.00pm Pwyllgor Sgriwtini Corfforaethol (Cyllideb))/Corporate Scrutiny Committee (Budget)
MAW/TUE	15	
MER/WED	16	9.30am Ymweliadau Safle/Site Visits
IAU/THUR	17	
GWE/FRI	18	10.30am Cyd-Bwyllgor AAA/SEN Joint Committee (C'fon)
SAD/SAT	19	
SUL/SUN	20	
LLUN/MON	21	2.00pm Pwyllgor Sgriwtini Corfforaethol (Ch2)/Corporate Scrutiny Committee (Q2)
MAW/TUE	22	2.00pm Pwyllgor Sgriwtini Partneriaeth ac Adfywio/Partnership and Regeneration Scrutiny Committee
MER/WED	23	
IAU/ THUR	24	
GWE/FRI	25	
SAD/SAT	26	
SUL/MON	27	
LLUN/MON	28	10.00am Pwyllgor Gwaith/Executive
MAW/TUES	29	
MER/WED	30	

DYDDIADAU CYFARFODYDD AM FIS RHAGFYR 2016 DATES OF MEETINGS FOR DECEMBER 2016

DYDDIAD DATE)	
IAU/THURS	1	1.00-3.00pm Cyfarfod briffio Aelodau/Members' briefing meeting
GWE/FRI	2	1.00-5.00pm Cylanod brillio Aelodad/iviembers bheiling meeting
SAD/SAT	3	
SUL/SUN		
LLUN/MON	5	2 00nm Danal Phiant Corfforacthal/Cornerate Parenting Panel
MAW/TUES	6	2.00pm Panel Rhiant Corfforaethol/Corporate Parenting Panel 2.00pm Pwyllgor Archwilio a Llywodraethu/Audit and Governance Committee
MER/WED	7	1.00pm Pwyllgor Cynllunio a Gorchmynion/Planning and Orders Committee
IAU/THURS	8	2.00pm Pwyllgor Safonau/Standards Committee
GWE/FRI	9	
SAD/SAT	10	
SUL/SUN	11	
LLUN/MON	12	
MAW/TUES	13	
MER/WED	14	2.00pm Pwyllgor Gwasanaethau Democrataidd/Democratic Services Committee
IAU/THURS	15	2.00pm Cyngor Sir/County Council
GWE/FRI	16	
SAD/SAT	17	
SUL/SUN	18	
LLUN/MON	19	10.00am Pwyllgor Gwaith/Executive
MAW/TUES	20	2.00pm LJCC/Cyd-Bwyllgor Ymgynghorol Lleol
MER/WED	21	9.30am Ymweliadau Safle/Site Visits
IAU/THURS	22	
GWE/FRI	23	
SAD/SAT	24	
SUL /SUN	25	
LLUN/MON	26	GŴYL Y BANC/BANK HOLIDAY
MAW/TUES	27	GŴYL Y BANC/BANK HOLIDAY
MER/WED	28	
IAU/THURS	29	
GWE/FRI	30	
SAD/SAT	31	

DYDDIADAU CYFARFODYDD AM FIS IONAWR 2017 DATES OF MEETINGS FOR JANUARY 2017

DYDDIAD DATE		
SUL/SUN	1	
LLUN/MON	2	
MAW/TUES	3	
MER/WED	4	1.00pm Pwyllgor Cynllunio a Gorchmynion/Planning and Orders Committee
IAU/THURS	5	1.00-3.00pm Cyfarfod briffio Aelodau/Members' briefing meeting
GWE/FRI	6	
SAD/SAT	7	
SUL/SUN	8	
LLUN/MON	9	
MAW/TUES	10	
MER/WED	11	
IAU/THURS	12	2.00pm Pwyllgor Cyswllt y Sector Gwirfoddol/Voluntary Sector Liaison Committee
GWE/FRI	13	
SAD/SAT	14	
SUL/SUN	15	
LLUN/MON	16	
MAW/TUE	17	
MER/WED	18	9.30am Ymweliadau Safle/Site Visits
IAU/THURS	19	
GWE/FRI	20	
SAD/SAT	21	
SUL/SUN	22	
LLUN/MON	23	10.00am Pwyllgor Gwaith/Executive
MAW/TUE	24	
MER/WED	25	
IAU/THURS	26	2.00pm Pwyllgor Sgriwtini Corfforaethol (Ch1)/Corporate Scrutiny Committee (Q1)
GWE/FRI	27	
SAD/SAT	28	
SUL/SUN	29	
LLUN/MON	30	
MAW/TUES	31	

DYDDIADAU CYFARFODYDD AM FIS CHWEFROR 2017 DATES OF MEETINGS FOR FEBRUARY 2017

DYDDIAD	`	
DATE		
MER/WED	1	1.00pm Pwyllgor Cynllunio a Gorchmynion/Planning and Orders Committee
IAU/THURS	2	1.00-3.00pm Cyfarfod briffio Aelodau/Members' briefing meeting
GWE/FRI	3	
SAD/SAT	4	
SUL/SUN	5	
LLUN/MON	6	2.00pm Pwyllgor Sgriwtini Corfforaethol (Ch3)(Cyllideb)/Corporate Scrutiny Committee (Q3)(Budget)
MAW/TUES	7	
MER/WED	8	
IAU/THURS	9	2:00pm Pwyllgor Archwilio a Llywodraethu/Audit & Governance Committee
GWE/FR	10	10.30am Pwyllgor Adfywio/Regeneration Committee
SAD/SAT	11	
SUL/SUN	12	
LLUN/MON	13	10.00am Pwyllgor Gwaith (Cyllideb)/Executive (Budget)
MAW/TUES	14	2.00pm CYSAG/SACRE
MER/WED	15	9.30am Ymweliadau Safle/Site Visits
IAU/THUR	16	2.00pm Pwyllgor Sgriwtini Partneriaeth ac Adfywio/Partnership and Regeneration Scrutiny Committee
GWE/FRI	17	
SAD/ SAT	18	
SUL/SUN	19	
LLUN/MON	20	
MAW/TUES	21	
MER/WED	22	
IAU/THUR	23	
GWE/FRI	24	
SAD/SAT	25	
SUL/SUN	26	
LLUN/MON	27	
MAW/TUES	28	2.00pm Cyngor Sir/County Council

DYDDIADAU CYFARFODYDD AM FIS MAWRTH 2017 DATES OF MEETINGS FOR MARCH 2017

DYDDIAD)	
DATE		
MER/WED	1	1.00pm Pwyllgor Cynllunio a Gorchmynion/Planning and Orders Committee
IAU/THURS	2	1.00-3.00pm Cyfarfod briffio Aelodau/Members' briefing meeting
GWE/FRI	3	
SAD/SAT	4	
SUL/SUN	5	
LLUN/MON	6	2.00pm Panel Rhiant Corfforaethol/Corporate Parenting Panel
MAW/TUES	7	
MER/WED	8	2.00pm Pwyllgor Safonau/Standards Committee
IAU/THURS	9	
GWE/FRI	10	
SAD/SAT	11	
SUL/SUN	12	
LLUN/MON	13	2.00pm Pwyllgor Sgriwtini Corfforaethol/Corporate Scrutiny Committee
MAW/TUES	14	
MER/WED	15	9.30am Ymweliadau Safle/Site Visits
IAU/THURS	16	
GWE/FRI	17	10.30am Cyd-Bwyllgor AAA/SEN Joint Committee (Llangefni)
SAD/SAT	18	
SUL/SUN	19	
LLUN/MON	20	10.00am Pwyllgor Gwaith/Executive
MAW/TUES	21	
MER/WED	22	2.00pm Pwyllgor Gwasanaethau Democrataidd/Democratic Services Committee
IAU/THURS GWE/FRI	23 24	
SAD/SAT	25	
	_	
SUL/SUN LLUN/MON	26 27	
MAW/TUES	28	
MER/WED	28	
IAU/THURS	30	
GWE/FRI	31	

DYDDIADAU CYFARFODYDD AM FIS APRIL 2017 DATES OF MEETINGS FOR EBRILL 2017

DYDDIAD DATE)	
SAD/SAT	1	
SUL/SUN	2	
LLUN/MON	3	
MAW/TUES	4	
MER/WED	5	1.00pm Pwyllgor Cynllunio a Gorchmynion/Planning and Orders Committee
IAU/THURS	6	1.00-3.00pm Cyfarfod briffio Aelodau/Members' briefing meeting
GWE/FRI	7	
SAD/SAT	8	
SUL/SUN	9	
LLUN/MON	10	2.00pm Pwyllgor Sgriwtini Corfforaethol/Corporate Scrutiny Committee
MAW/TUES	11	
MER/WED	12	
IAU/THURS	13	
GWE/FRI	14	GŴYL Y BANC/BANK HOLIDAY
SAD/SAT	15	
SUL/SUN	16	
LLUN/MON	17	GŴYL Y BANC/BANK HOLIDAY
MAW/TUE	18	2.00pm Ymddiriedolaeth Elusennol/Chairtable Trust
MER/WED	19	9.30am Ymweliadau Safle/Site Visits
IAU/THURS	20	2.00pm Pwyllgor Sgriwtini Partneriaeth ac Adfywio/Partnership and Regeneration
01117751		Scrutiny Committee
GWE/FRI	21	
SAD/SAT	22	
SUL/SUN	23	
LLUN/MON	24	10.00am Pwyllgor Gwaith/Executive
MAW/TUE	25	
MER/WED	26	
IAU/THURS	27	2:00pm Pwyllgor Archwilio a Llywodraethu/Audit & Governance Committee
GWE/FRI	28	
SAD/SAT	29	
SUN/SUN	30	

ISLE OF ANGLESEY COUNTY COUNCIL			
Meeting:	Democratic Services Committee		
Date:	23 March 2016		
Title of report:	Town and Community Councils Website Development Grant - update		
Report by:	Huw Jones, Head of Democratic Services		

1.0 Background

- 1.1 During 2013/14, Welsh Government allocated funding to County Councils to offer a grant of up to £500 each for town and community councils, including those who already have a website, to be spent on website development.
- 1.2 The purpose of this grant was to assist town and community councils to prepare for the Local Government (Democracy) (Wales) Act 2013, which contains provisions which would require each community council to publish information on a website.
- 1.3 I reported to this Committee on 1 October 2013 that £20,000 of funding had been allocated to assist Anglesey's town and community councils to develop websites and that the allocation was being distributed to community councils. Progress reports were submitted to this Committee on 30 January,26 March, 18 June, 18 September and 2 December 2014.

2.0 Grant claims - the latest position

- 2.1 All but two councils have now claimed the website development grant Bodorgan and Llaneugrad.
- 2.2 Both councils were encouraged to claim the grant in December 2014, in accordance with the decision of this Committee on 2 December 2014.

3.0 Web Presence

- 3.1 In accordance with the decision of the Council's Standards Committee on 16 September 2015, all town and community council clerks were asked to confirm whether or not their respective councils had established websites in accordance with the requirements of the Local Government (Democracy)(Wales) Act 2013.
- 3.2 As at January 2016, 32 responses had been received, as outlined below:

3.2.1 **Websites in place – 26**

Amlwch; Beaumaris; Bodffordd; Bryngwran; Holyhead; Cwm Cadnant; Cylch-y-Garn; Llanbadrig; Llanddaniel Fab; Llanddona; Llanddyfnan; Llaneilian; Llanfachraeth; Llanfaelog; Llanfaethlu; Llanfairpwll; Llanfair yn Neubwll; Llangefni; Llangoed; Llanidan; Mechell, Penmynydd; Pentraeth; Menai Bridge; Trewalchmai; Valley.

3.2.2 Website development in progress – 6

Bodedern; Llanfair Mathafarn Eithaf; Llanfihangel Esceifiog; Llannerch-y-medd; Trearddur; Tref Alaw.

- 3.2.3 Of the 8 councils that have not yet provided us with an update/confirmation, we were informed back in September 2014 as follows:
 - 2 councils did not intend to establish websites (Bodorgan and Llaneugrad)
 - 6 councils were planning to develop websites (Aberffraw; Llangristiolus; Moelfre; Rhoscolyn; Rhosybol; Rhosyr)
- 3.2.4 The above information was reported to the Standards Committee at its meeting on 9 March 2016, when it was decided that the Monitoring Officer should write to Bodorgan and Llaneugrad Community Councils to remind them of the requirements placed on community councils under the Local Government (Democracy)(Wales) Act 2013.

4.0 Recommendation

4.1 The Committee is requested to note the latest position.

Huw Jones
Head of Democratic Services

16 March 2016